

# Official Letter of Appointment

MEMORANDUM FOR: Program Manager, Defense Enterprise Data Standards Office

SUBJECT: Appointment to:

DoDAAD CMB	Finance PRC	MAPAD CMB
PQDR PRC	SDR PRC	Supply PRC

CMB = Configuration Management Board; DoDAAD = Department of Defense Activity Address Directory; MAPAD = Military Assistance Program Address Directory; PQDR = Product Quality Deficiency Reporting; PRC = Process Review Committee; SDR = Supply Discrepancy Reporting

REFERENCES:

a. DoD Manual 4140.01, Volume 8, "DoD Supply Chain Materiel Management Procedures: Materiel Data Management and Exchange," August 06, 2024.

b. Defense Logistics Manual 4000.25, Volume 1, "Defense Logistics Management Standards: Concepts and Procedures," October 03, 2025.

1. In accordance with references a. and b., the following individuals meet necessary grade requirements to represent the above-named DoW Component or Service/Agency in all matters relevant to this entity and are hereby appointed to the:

DoDAAD CMB	Finance PRC	MAPAD CMB
PQDR PRC	SDR PRC	Supply PRC

Primary Representative:

Name:

E-mail:

Phone:

Alternate Representative:

Name:

E-mail:

Phone:

2. All previous appointees are hereby removed for this DoW Component or Service/Agency.

3. Designating Official:

Designating Official's Name:

Designating Official's E-mail:

Designating Official's Phone:

Designating Official's Signature:

cc:

PRC/CMB